



Technology Advisory Committee (SACTAC) Minutes

March 24, 2022, Zoom 2:30pm-4pm

Attendees

Members in attendance: Adam Morgan, John Steffens, Jodi Coffman, Cherylee Kushida, Tammy Cottrell, Jose Lopez-Mercedes, Mark Turner, Charles Jang, Mark McCallick, John Tran, Luis Pedroza, Mary Steckler, Angel Michael, Jorge Forero

Absent: Pilar Traslavina, Jennifer Hoeger, Monique Moreno

Guests: Mark Liang, Adam Howard, Dane Clacken

Agenda Items

1. Approval of the [agenda](#) [action]
 - a. Luis motioned
 - b. Cherylee seconded
 - c. Unanimously approved
2. Approval of [minutes from Feb. 24](#) [action]
 - a. Luis motioned
 - b. Mark T. seconded
 - c. Unanimously approved
3. Public comment
4. [Mediation Funding Request](#) [action] (10 mins.)
 - a. No quote available yet for item #4 (replacement of systems in F-102, F-103 and C-104) but should not exceed \$40k.
 - b. Costs include installation services as necessary.
 - c. Does not include Hyflex equipment.
 - d. *Motion to recommend that Planning & Budget allocate \$285k for mediation next fiscal year.*
 - i. Luis motioned
 - ii. Charles seconded
 - iii. Unanimously approved
5. Integrated Technology Plan [information] (15 mins.)
 - a. The first read of the plan was completed.
6. Reports [information]
 - a. ASG Student Technology (5 mins.)
 - i. No report
 - b. Library (5 mins.)

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- i. No report
- c. A&R (5 mins.)
 - i. Working on changing forms into Dynamic Forms that are directly connected to Colleague.
 - ii. Nine forms have been completed so far.
 - iii. DSPS and Financial Aid departments are being prioritized.
 - iv. The goal is to test the forms in the Summer.
- d. Accessibility Workgroup (5 mins.)
 - i. Convened with the Assistant Vice Chancellor of ITS to discuss the [recommendation from November](#).
 - ii. An initial set of recommendations for where to focus efforts was generated:
 - 1. Formalizing assessment procedure
 - 2. Aggregate vendor accessibility documentation
 - 3. Collaboration
 - 4. Target Other High-Impact Products/Services
 - 5. Address Already-Known High-impact Gaps
 - 6. Awareness/Training
- e. Student Help Desk (5 mins.)
 - i. No report
- f. Student Information Support (5 mins.)
 - i. No report
- g. Information Technology Services (10 mins.)
 - i. ITS updated the [aging report](#) presented last time to include the 5th year of the current cycle (fiscal year '26-'27).
 - ii. The 518 computers that have been deployed so far this year does not include the 817 that were purchased this fiscal year. (They were from other sources like the new Johnson Center Building.) Out of the 817 purchased, 179 laptops have been received and 89 desktops have been received.
- h. Distance Ed. (10 mins.)
 - i. Cross-enrollment (phase 2 of the [CVC](#) implementation) kickoff meeting occurred.